

**AGENDA**  
**TMC Pooled Fund Study**  
**Quarterly Team Member Conference Call**

**Date:** April 16, 2003  
**Time:** 2:00 PM ET (11:00 AM PT)  
**Tel.#:** (877) 290-1337  
**Conf. Code:** 373 6463

- 2:00 PM      **Introductions and Review of Agenda** (Stoeckert)
- 2:05 PM      **TMC PFS Membership and Financial Status** (Granda)
- Review available funding for 2003
  - Discuss commitment for 2003 and 2004
  - Discuss using expected 2004 funds for planning and preparation of annual meeting
  - Obligation of funds for 2003 (Benson)
- 2:15 PM      **Review and Discuss of Project Scopes** (Stoeckert) – **Attachment 1**
- TMC Operator Requirements and Position Descriptions – Phase 2 (Granda)
  - Dynamic Features of Messages on CMS (Obenberger)
- 2:30 PM      **Review and Discuss Proposed Projects for 2003** (Copp) – **Attachments 2, 3 & 4**
- Review voting result on proposed project ideas (Obenberger)
  - Review next steps and member action items (Obenberger)
  - Review proposals for projects selected to advance (Benson)
  - Questions and review comments on project proposals (members)
- 3:15 PM      **Review Draft TMC PFS Communications Plan** (Benson) – **Attachment 5**
- Review development process
  - Review draft plan and next steps
  - Discuss maintenance, updates, and execution of the plan
- 3:25 PM      **Identify TMC PFS Future Direction, Revise Charter & Identify Succession for Co-Chair** (Copp)
- Identify key areas of focus
  - Pursue relationships with FHWA and its programs
  - Revise TMC PFS Charter
  - Form an ad hoc work group
  - Identify succession for co-chair in Annual Meeting
- 3:40 PM      **Preparation for the 2003 TMC PFS Annual Meeting** (Obenberger)
- Draft agenda (Obenberger) – **Attachment 6**
  - Logistics travel requirements and coordination (Benson)

- 3:50 PM      **Next Meetings** (Obenberger)
- Annual Meeting – June 3<sup>rd</sup> and 4<sup>th</sup> at the National Highway Institute in Arlington, Virginia
- 3:55 PM      **Other Issues** (Stoeckert)
- 4:00 PM      **Adjourn** (Copp)